

**Rochelle Park Board of Education
Caucus Meeting Minutes– 7:30 P.M.
May 6, 2013**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Jay Esposito, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello		X
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas		X
Mr. Mark Scully	X	
Mrs. Patricia Bilka, President		X(arrived 7:35)

Others Present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board Secretary
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report- Mr. Ammerman reported the following:

- Dr. Bob Price will be presenting 2 half day workshops on June 4th and 17th. The topic, new teacher evaluations. The cost for this workshop is \$800.00.
- Mr. Ammerman congratulated the students who made 3rd marking period honor roll at Midland School and Hackensack High School.
- Five Midland Students have been accepted into the various Academy high schools in the area. Yuna Chung- Bergen County Academies Hackensack, John Califano and Jason van der Wilt- Bergen County Technical High School Teterboro, Cindy Li and Krishalei Locquiao – Academies at Englewood. Mr. Ammerman expressed congratulations to these students stating that the district is particularly proud of the students since the application process for these schools had become very rigorous and extremely competitive.
- The PTA treated the faculty and staff to breakfast on May 6, 2013 in honor of teacher and staff appreciation week.
- Ms. Bonnie Loverich was chosen as this year’s recipient of Teacher of the Year. Ms. Loverich will be honored at next week’s regular board meeting and also at a luncheon on May 23, 2013 by the county at the Fiesta.

- At next week's regular meeting we will also honor several students for their accomplishments.
- Resolution approving field trips. 7th Grade to Madame Tussaud's Wax Museum, 4th Grade to the park, Pre-K to the Fire Department.
- Resolution approving home instruction for one student.
- Middle School Language Arts new curriculum requires more selections in non-fiction books. Three books will be put on the agenda for approval by resolution.
- Several policies, regulations and a bylaw will be on the agenda for a first reading.
- Mr. Ammerman spoke to the board about a meeting he had with the administration at Hackensack High School. It was very productive; they are trying to work on having the high school guidance counselor come to Midland School when 8th grade schedules are being prepared. Going forward, all parties agreed that they should meet on a regular basis.
- On May 30th kindergarten (only) will have a ½ day session. The 2013/2014 kindergarten students will have orientation that afternoon.
- Mr. Ammerman acknowledged Mrs. Oles for doing a great job with the testing.

V. Principal's Report-Mrs. Hurd reported the following:

- Mrs. Hurd thanked the PTA members and Mrs. LaPira for providing a wonderful breakfast for teacher appreciation week.
- Four students received positive office referrals this month, three first graders were referred by Mr. Hornes, Emily Nichols, Michael Del and Brandon Pomarico. They helped make a new student feel included and welcomed in his new classroom. Michael Palamara, an 8th grade student, was referred by Mrs. Oles for demonstrating great manners and good character on a number of occasions.
- Mrs. Hurd thanked Officer Doug Arendacs for coordinating a very successful DARE graduation. The students worked hard all year long under the leadership of Officer Doug to complete the program.
- Parent/Teacher conferences for 6-8 graders went smoothly this year. Teachers focused on meeting with parents of students who were below average academically but were able to meet with other parents that dropped in to discuss their child's progress.

VI. Business Administrator's Report- Dr. Occhino reported the following:

- Nominating petitions for the November 5, 2013 school election are to be filed and hand delivered to the Bergen County Clerk's Election Division Office on or before 4:00 pm, Tuesday, June 4th.
- There is a resolution on the agenda to approve the purchasing manual; this was something the auditors requested. Dr. Occhino thanked Mrs. Werner, Mrs. Trippeda and Mrs. Kobylarz for their help in the preparation of the manual.
- There is a resolution on the agenda approving Lincoln Financial as a 403(b) TSA vendor.
- A resolution opposing the proposed FY 2014SDA Assessment. The increased assessment will cause the district approximately \$5,000.00 in decreased state aid.
- A resolution to approve schedule of financial requirements.

VII. Reports – Committee Action Items- committee reports were deferred until the regular meeting.

VIII. Items for Board Action - Resolutions – None needed

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mr. Esposito, seconded by Mrs. Lauerman, to open public comment at 7:53 p.m.
Roll Call 5-0
Motion Carried

None

Motion by Mr. Scully, seconded by Mr. Allos, to close public comment at 7:54 p.m.
Roll Call 5-0
Motion Carried

X. Other Business

XI. Announcements:

The Regular Meeting will be held on Monday, May 13, 2014. The next Caucus meeting will be held Monday June 3, 2013 at 7:30 P.M. both will be held in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

Personnel, Negotiations, Special Education

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mr. Allos, seconded by Mr. Esposito, to open Executive Session at 7:55 p.m.

Roll Call 5-0
Motion Carried

Motion by Mrs. Lauerman, seconded by Mr. Scully, to close Executive Session at 10:06 p.m.

Roll Call 5-0
Motion Carried

Motion by Mrs. Lauerman, seconded by Mr. Allos, to resume Regular Meeting Agenda at 10:07 p.m.

Roll Call 5-0
Motion Carried

XIII. Adjournment

Motion by Mr. Scully, seconded by Mr. Esposito, to adjourn meeting at 10:08 p.m.

Roll Call 5-0
Motion Carried